

## UCCRF Women's Board Donor Form

50<sup>th</sup> Annual Grand Auction

November 12, 2016

For recognition in our program book, donor forms must be received by:

**October 10, 2016**

An acknowledgement letter will be provided for tax purposes

*Your donation may be featured in our online auction, at our event or in both places*

### DONOR INFORMATION

Name: \_\_\_\_\_ Do you wish to be anonymous: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### ITEM DESCRIPTION AND VALUE

Please provide a description of the item you are donating. If the item is a gift certificate, please list any restrictions and black-out dates.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Solicited by: \_\_\_\_\_

Expiration date: 11/17/2017 or \_\_\_\_\_

Value of donated item: \$ \_\_\_\_\_

### SHIPPING INSTRUCTIONS

Please provide a copy of this form and the donated item or gift certificate to:

#### MERCHANDISE

Please make 2 copies of this form:

1. Fax or email to (773-834-7855) or [uccrfwomensboard@bsd.uchicago.edu](mailto:uccrfwomensboard@bsd.uchicago.edu).
2. Please send/ ship merchandise and a copy of this form

to:

Tricia Cox  
1134 West Montana Street  
Chicago, Illinois 60614

- I have sent the item
- I will deliver merchandise to auction
- I will send item no later than \_\_\_\_\_
- Please contact me to arrange for pick-up
- Merchandise was given to board member

#### GIFT CERTIFICATE

Please return a copy of this form and certificate to:

The University of Chicago  
Cancer Research Foundation  
5841 S. Maryland Avenue, Mail Code 1140  
Room H212  
Chicago, Illinois 60637  
[uccrfwomensboard@bsd.uchicago.edu](mailto:uccrfwomensboard@bsd.uchicago.edu)

- Please make a certificate on my behalf
- Certificate is included
- Donor will mail certificate on or before \_\_\_\_\_